



# VCU Procurement Services

Date: December 1, 2020

Cisco Systems, Inc.  
170 West Tasman Drive  
San Jose, CA 95134

**Procurement Services**  
University Purchasing

912 W Grace Street, 5<sup>th</sup> Floor  
Box 980327  
Richmond, Virginia 23284

804 828-1077  
Fax: 804 828-7837  
TDD: 1-800-828-1120  
[www.vcu.edu/procurement](http://www.vcu.edu/procurement)

RE: Contract #: 7365172JC  
Renewal No.: Three (3) of Four (4)

Dear Ms. Feril:

Your firm's contract with Virginia Commonwealth University (VCU) for Cisco Products and Services expires on January 31, 2021. VCU intends to exercise the renewal of this contract for the third of four (4) successive one year periods, under the terms of the current contract.

Your signature constitutes your firm's acceptance of this renewal.

- Pricing remains the same as the previous contract period.
- Attached is the revised pricing in accordance with the contract terms.
- By signing and submitting this contract renewal letter Contractor certifies that it will maintain the insurance coverages required at the time the contract was awarded. At renewal, Contractor shall have a new Certificate of Insurance listing VCU as the "Additional Insured", citing the contractor's name and contract number, mailed to VCU Risk Management, Box 843040, Richmond, VA.

Please return this document to me no later than December 17, 2020. Your response may be emailed to me at [aranthes@vcu.edu](mailto:aranthes@vcu.edu) If you have any questions, please contact me at (804) 828-1070.

Sincerely,

Amy Anthes  
Category Manager

Contract #: : 7365172JC

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**RESPONSE:**

Cisco Systems, Inc.

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Name of Firm



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Signature

Jenn Pate

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Name Printed

Authorized Signatory

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Title

December 11, 2020

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Date

**APPROVED BY LEGAL**